



8 March 2007

The General Manager
Building Services Authority
11 Edmondstone Street
South Brisbane Q 4101

RE: RICHARD JONES U13 Coral Towers, 249-255 Esplanade, Cairns Q 4870

This reference serves to confirm that Richard Mark Jones is currently employed by Neater Constructions (Q) Pty Ltd as a Building Supervisor in Cairns. Richard has demonstrated that he has experience in low-rise and medium rise construction.

Richard was employed on 8 January 2007 to oversee the construction works on Stage 6 of the "The Parks Retirement Village" at Ishmael Road Cairns for the development company FKP.

Richard relocated from Balmain in New South Wales on 5 January this year to take up the position of Building Supervisor with Neater Constructions (Q) Pty Ltd and since that time he has worked proficiently and diligently with overseeing the construction of this project.

Richard has demonstrated to us that he has the experience required to perform Low and Medium rise commercial and residential construction with stage 6 of the "The Parks Retirement Village".

Richard appears to be an honest, sincere and trustworthy person and has extensive experience in the trade of carpentry and joinery and a sound knowledge of all building related sub trades. He has a conscientious approach to his work and works well with suppliers and trade contractors. Richard has the ability to supervise all trade contractors in a timely manner and resolve design and construction problems as they present themselves on site.

He has demonstrated that he is meticulous with scrutinising working drawings and has the ability to foresee problems with design detail before it is implemented into the construction operation of the project.

It is my understanding that Richard will be applying for an Open Queensland Builders Licence to operate as a fully licensed building contractor under the control of the Queensland Building Services Authority.

I would sincerely recommend Richard for an Open Builders Licence. If you require further information in regards to this reference please contact me at the office in Cairns on (07) 4041 4604 or mobile telephone 0418 773 772.

Yours faithfully
NEATER CONSTRUCTIONS (Q) PTY LTD

Colin B Neate
Managing Director

NEATER CONSTRUCTIONS (Q) PTY LTD

Cairns Branch
323 Sheridan Street North Cairns
PO Box 151 Edge Hill QLD 4870
Phone: 07 4041 4604
Facsimile: 07 4041 4104
Email: sales@neater.com.au

ABN 70 010 836 227 QBSA LIC 21788
Townsville Branch
581 Ross River Road Kirwan QLD 4817
PO Box 732 Aitkenvale QLD 4814
Phone: 07 4723 4022
Facsimile: 4723 4033

Website: www.neater.com.au
Mission Beach & Cardwell Branch
Suite 1, 129 Victoria Street
PO Box 350 Cardwell QLD 4849
Phone: 4066 8368
Facsimile: 4066 8327





NEATER

CONSTRUCTIONS

15 November 2007

TO WHOM IT MAY CONCERN

Mr Richard Jones

Unit 21, Coral Towers
249-255 The Esplanade
CAIRNS QLD 4870

Re: LETTER OF COMMENDATION

This letter of commendation serves to confirm that Richard Jones was employed by Neater Constructions (Q) Pty Ltd on a subcontract basis from the 8 January 2007 to 15 November 2007 as a Building Supervisor. Richard relocated from Sydney in early 2007 to take up the position at the Parks Retirement Village Ishmael Road Cairns and leaves to develop his own project.

Richard always worked diligently and proficiently, he is an honest, sincere and trustworthy person, he has extensive experience in the trade of carpentry and joinery and a sound knowledge of all building related sub trades. Richard has a conscientious approach to his work and works well with suppliers and trade subcontractors. Richard has the ability to supervise all trade contractors and resolve design and construction problems as they present themselves on site.

As Managing Director of Neater Constructions and a licensed builder for 25 years, I have employed many building supervisors during that time and would say Richards's meticulous ability to oversee the complete design and construction was relentless and he has our continued support for the future.

If you require further information in regards to this commendation please contact me at our head office in Cairns on 4055 2500 or 0418 773 772.

Yours faithfully

Neater Constructions (Q) Pty Ltd



Colin B Neate
Managing Director

NEATER CONSTRUCTIONS (Q) PTY LTD

ABN 70 010 836 227 BSA Lic 21788

PO Box 151 Edge Hill QLD 4870

Email: sales@neater.com.au

Website: www.neater.com.au

Cairns Office
Suite 2, 1 Industrial Ave
Stratford Qld 4870
Phone: (07) 4055 2500
Fax: (07) 4055 2577

Mission Beach & Cardwell Office
Suite 1, 129 Victoria Street
Cardwell Qld 4849
Phone: (07) 4066 8368
Fax: (07) 4066 8327



**Master
Builders**

